



## Staff Attorney – Tax Practice Group

Southeastern Ohio Legal Services (SEOLS) is part of the Ohio State Legal Services Association (OSLSA), a three-part legal aid program headquartered in Columbus. OSLSA's mission is to provide civil legal aid and advocacy to combat unfairness and injustice and to help people rise out of poverty.

SEOLS is actively seeking a dedicated, professional Staff Attorney to provide comprehensive legal services for civil issues in pursuit of SEOLS mission and priorities. Staff Attorneys balance systemic advocacy with practical day-to-day legal representation.

In this role, you will be responsible for providing legal counsel and advice as well as direct client representation with the Low Income Tax Payer Clinic (LITC) and collaborating with partner organizations in providing legal assistance to our communities through special projects and grants.

### Are You Someone That:

- Is dedicated to improving the lives of low-income individuals in our communities?
- Enjoys helping clients triumph over adversity?
- Is analytical and detail-oriented?
- Likes the satisfaction of creating and utilizing a well-structured, highly functional spreadsheet?
- Is motivated, professional and thrives within a collaborative, team-driven environment?
- Believes successful resolution can be reached beyond traditional litigation?
- Is interested in developing a wide range of legal skills and experiences?

### You Will:

- Handle all functions related to legal advocacy ranging from intake to the representation of clients before local, state, appellate and federal courts, and all relevant agencies
- Represent individual clients in a variety of forums including the United States Tax Court
- Maintain a caseload that includes both direct service and impact work
- Participate in one of our substantive teams focused on learning one area of the law more in depth and on addressing systemic issues
- Participate in outreach activities, clinics and other community events
- Collaborate with other legal services attorneys on statewide advocacy
- Promote community relations and build community relationships by engaging with the public and partner service providers
- Have the opportunity to participate in excellent on-going professional development including CLE-approved trainings on substantive poverty law and advocacy skills among others
- Be a part of a community of collaborative and mission driven professionals

**You Have:**

- Demonstrated interest and basic familiarity with administrative law and federal income tax law
- Strong legal advocacy skills
- Strong analytical and problem-solving skills
- Ability to manage multiple priorities in a dynamic environment
- High ability to exercise sound judgement and discretion
- High ability to facilitate collaboration as well as build and sustain productive relationships with diverse individuals, groups and organizations
- Excellent communication skills, both orally and written, with diverse audiences
- A commitment to diversity and inclusion both internally and externally
- Strong work ethic
- Proficiency in Microsoft applications, knowledge of current technologies and commitment to remain up to date with industry best practices
- English language proficiency is essential and Spanish/English bilingual skills are a plus. Additional languages – even better
- Juris Doctor from an accredited law school and admitted to the Bar of the State of Ohio (or if not currently admitted, expected to obtain admission within 12 months from date of hire) preferred
- Prior Legal Aid or related work experience a plus, but not required

**Other Details:**

- It is the policy of OSLSA not to discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity or expression, marital status, national origin, disability, age, ancestry, and military status or any other characteristic protected by law.
- This position reports to the Managing Attorney and may be based in the Athens, Chillicothe, Columbus, Newark, New Philadelphia, Portsmouth, or Steubenville, Ohio office. The role requires some travel throughout the service area.
- Salary begins at \$53,000 DOE. OSLSA offers an excellent comprehensive benefits package, LRAP of up to \$6,000, and ongoing training and development opportunities.

**To Apply:**

Submit resume, writing sample, references and letter of interest to [employment@oslsa.org](mailto:employment@oslsa.org) with Staff Attorney - Tax in the subject line.

In your cover letter, please address the following in order for your application to be considered: OSLSA's clientele is extremely diverse and all of our clients are low income. To ensure that our agency is best serving our communities, OSLSA strives to promote an evolving set of behaviors and attitudes amongst our staff, as well as policies that enable us to work effectively in all cross-cultural situations, with clients, with our coworkers, and with the community. We see this as a commitment to enhance the provision of our services to all clients; to raise the level of positive client outcomes; and to create an inclusive and respectful workplace in which differences are acknowledged and valued.

How do you think your personal background or experiences, professional or otherwise, have prepared you to contribute to our commitment to cultural humility and diversity amongst our staff? Feel free to think broadly about your response to this question, applying various aspects of your life and personal experiences.

To promote social justice and best serve our clients, OSLSA is committed to maintaining a diverse staff and providing culturally competent services. We strongly encourage candidates from traditionally underrepresented communities and historically oppressed groups including People of Color and LGBTQ individuals to apply. Bilingual/bicultural candidates are strongly encouraged to apply.